

**Knoxville Utilities Board  
Board Meeting  
Minutes  
Thursday, February 16, 2023 Noon**

**Call to Order**

The Knoxville Utilities Board met in regular session in the Larry A. Fleming Board Room at 445 S. Gay Street, on Thursday, February 16, 2023, pursuant to the public notice published in the January 7, 2023, edition of the *News Sentinel*. Chair Simpson-Brown called the meeting to order at 12:00 p.m.

Chair Simpson-Brown welcomed Knox County Commissioner Kim Frazier and the UT Energy & Sustainability class and Assistant Professor Nikki Luke who attended the meeting.

**Roll Call**

Commissioners Present: Claudia Caballero, Ron Feinbaum, Cynthia Gibson, Kathy Hamilton, Celeste Herbert, Adrienne Simpson-Brown, and Tyvi Small.

Commissioners Absent: None

**Approval of Minutes**

Upon a motion by Commissioner Small and a second by Commissioner Herbert, the January 19, 2023 Board Meeting minutes were approved by a roll call vote. The following Commissioners voted "aye": Caballero, Feinbaum, Gibson, Hamilton, Herbert, Simpson-Brown, and Small. No Commissioner voted "nay".

**Old Business**

None.

**New Business**

**Resolution 1473, A Resolution Authorizing and Approving the Disposal of a Parcel of Real Property of the Water Division of Knoxville Utilities Board (KUB) Located at 2122 Third Creek Road in Knoxville, Tennessee**

President Gabriel Bolas recognized Daniel Kembel, Manager of Procurement and Storeroom, to present Resolution 1473 authorizing the sale or disposal of one parcel of real property owned by the Water Division.

February 16, 2023

Upon a motion by Commissioner Caballero and a second by Commissioner Gibson, Resolution 1473 (*Attachment 1*) was adopted by a roll call vote on first and final reading. The following Commissioners voted "aye": Caballero, Feinbaum, Gibson, Hamilton, Herbert, Simpson-Brown, and Small. No Commissioner voted "nay".

## **President's Report**

### **Project Help**

President Bolas reminded Commissioners that Project Help is one of the programs used to support low and limited-income individuals and families in the community with utility bill assistance. He recognized Anna Freshour, Lead Customer Counselor, to provide an update on this year's Project Help campaign.

### **Prepay Billing**

President Bolas advised Commissioners that KUB is launching a new program to provide customers another option for managing their utility bills. He recognized Stephanie Tallent, Lead Customer Service Analyst, to provide an overview of the PrePay Billing program.

### **KUB Apprenticeship Programs**

President Bolas recognized Deanna Unger, Manager of Human Resources, to share a presentation about KUB's Apprenticeship programs.

## **Other Business**

None

## **Public Comment**

None

## **Adjournment**

There being nothing further to come before the Board, Chair Simpson-Brown declared the Board meeting adjourned at 1:00 p.m.

  
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Adrienne Simpson-Brown, Chair

  
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Mark Walker, Board Secretary

**Attachments**

Attachment 1	Recommendation Letter and Resolution 1473 – A Resolution Authorizing and Approving the Disposal of a Parcel of Real Property of the Water Division of Knoxville Utilities Board (KUB) Located at 2122 Third Creek Road in Knoxville, Tennessee	<b><u>Page(s)</u></b> 11881 – 11883
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February 10, 2023

Knoxville Utilities Board  
445 S. Gay Street  
Knoxville, Tennessee 37902-1109

Commissioners:

The February 16 Board meeting agenda includes one official action item requesting authorization for the sale or disposition of a parcel of surplus water system property. An overview of the resolution is provided below.

**Resolution 1473**

Resolution 1473 authorizes and approves the sale or disposal of a parcel of real property owned by the Water Division of KUB that is not needed for the continued operation of the water system or any other KUB system.

The twenty-one (21) square foot parcel is located at 2122 Third Creek Road in Knoxville, Tennessee, and is a small part of our Third Creek Water Pumping Station property. The City has requested KUB convey this small parcel to facilitate the expansion of the Northwest Greenway along Third Creek Road.

In accordance with KUB's Procurement Procedures, I have determined this real property to be surplus.

Pursuant to the City Charter, the Procurement Procedures, and the bond resolutions of the Water Division, this real property may be sold or disposed of in a manner that it is in the best interest of KUB and the Water Division.

A draft of Resolution 1473 is enclosed for your information. I recommend its adoption on first and final reading.

Respectfully submitted,

A handwritten signature in black ink that reads "Gabriel Bolas". The signature is written in a cursive, flowing style.

Gabriel J. Bolas II  
President & CEO

## RESOLUTION NO. 1473

### **A Resolution Authorizing and Approving the Disposal of a Parcel of Real Property of the Water Division of Knoxville Utilities Board (KUB) Located at 2122 Third Creek Road in Knoxville, Tennessee**

**Whereas**, the Water Division of KUB holds title to certain real estate located at 2122 Third Creek Road, Knoxville, Tennessee, identified as Parcel 6 on Knox County Tax Map 93-G "B", recorded in the Knox County Register of Deeds Office as Instrument No. 200607180004984, consisting of approximately 2.27 acres which is used for KUB's Third Creek Water Booster Station (the "Third Creek Booster Station Property"); and

**Whereas**, the City of Knoxville, Tennessee ("City"), seeks to expand the Northwest Greenway along Third Creek Road with funding from the Tennessee Department of Transportation ("TDOT") and needs to acquire from KUB in fee simple absolute, a small part of the Third Creek Booster Station Property consisting of twenty-one (21) square feet for the greenway to comply with the turn radius requirements imposed by TDOT; and

**Whereas**, the twenty-one (21) square foot parcel sought by the City is not useful and necessary for the continued operation of the Third Creek Water Booster Station or otherwise of the Water System substantially as it now exists, and is not needed for use by any other KUB system; and

**Whereas**, pursuant to Section VII of the KUB Procurement Procedures previously adopted by the KUB Board of Commissioners (the "Board"), the President and Chief Executive Officer ("CEO") of KUB has determined that the twenty-one (21) square foot parcel sought by the City is not needed by the Water System or any other KUB system; and

**Whereas**, the bond resolutions for the KUB Water Division authorize the disposal of property of the Water System which the Board determines to be no longer necessary material, or useful in the operation thereof; and

**Whereas**, in accordance with the City Charter and KUB's Procurement Procedures and Procurement Guidelines, the sale or disposal of the twenty-one (21) square foot parcel sought by the City, may occur in a manner that is in the best interest of KUB and the Water Division.

**Now, Therefore, Be It Hereby Resolved by the Board of Commissioners of the Knoxville Utilities Board:**

**Section 1.** That the twenty-one (21) square foot parcel within the Third Creek Booster Station Property at 2122 Third Creek Road is not necessary, material to or useful in the continued safe, efficient, and economic operation of the KUB Water System, substantially as it now exists, nor is the twenty-one (21) square foot parcel needed by any other KUB system.

**Section 2.** That the President and CEO or the authorized designee of the President and CEO be, and hereby is, authorized and directed to sell or otherwise dispose of the twenty-one (21) square foot parcel within KUB's Third Creek Booster Station Property at 2122 Third Creek Road in a manner that is in the best interest of KUB and the Water Division, and consistent with KUB's Procurement Procedures and state law, to execute all documents, including without limitation deeds, that are necessary and proper to sell or otherwise dispose of the twenty-one (21) square foot parcel within the Third Creek Booster Station Property at 2122 Third Creek Road and to do all things that the President and CEO or the authorized designee of the President and CEO deems reasonable and necessary to effectuate such sale or disposal.

**Section 3.** That the proceeds of any sale shall be placed into the accounts of the Water Division in accordance with the Water System Bond Resolution.

**Section 4.** That this Resolution shall take effect upon its passage.

Adrienne Simpson-Brown/s

Adriene Simpson-Brown, Chair

Mark Walker/s

Mark Walker, Board Secretary

APPROVED ON 1<sup>st</sup>  
& FINAL READING: 2-16-23  
EFFECTIVE DATE: 2-16-23  
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